Intro to Windows 8

Experience the new START menu,

how to find programs,

touch screen controls,

Metro vs. Desktop versions of programs,

charms menu, and more.

See the many updates in Windows 8, and the many similarities to previous Windows versions.

Develop a comfort level and appreciation for the new Windows 8 and 8.1.

Course Number 06

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Comparisons

Windows 7 to Windows 8.1

	Windows 7	Windows 8.1
The familiar desktop	✓	✓
Works with a mouse and keyboard	✓	✓
Works with Word, Excel, Outlook, and other familiar programs	✓	✓
Built for touch PCs and tablets		✓
Apps from the Windows Store		✓
Mail, People, and other built-in apps		✓
Keep your settings and apps on all your PCs and devices		✓
Bing smart search to find things across the web, apps, and your PC		✓
Start screen with live updates		✓
Faster startup times		✓

Windows 8.1 is a FREE update for Windows 8.

Show:

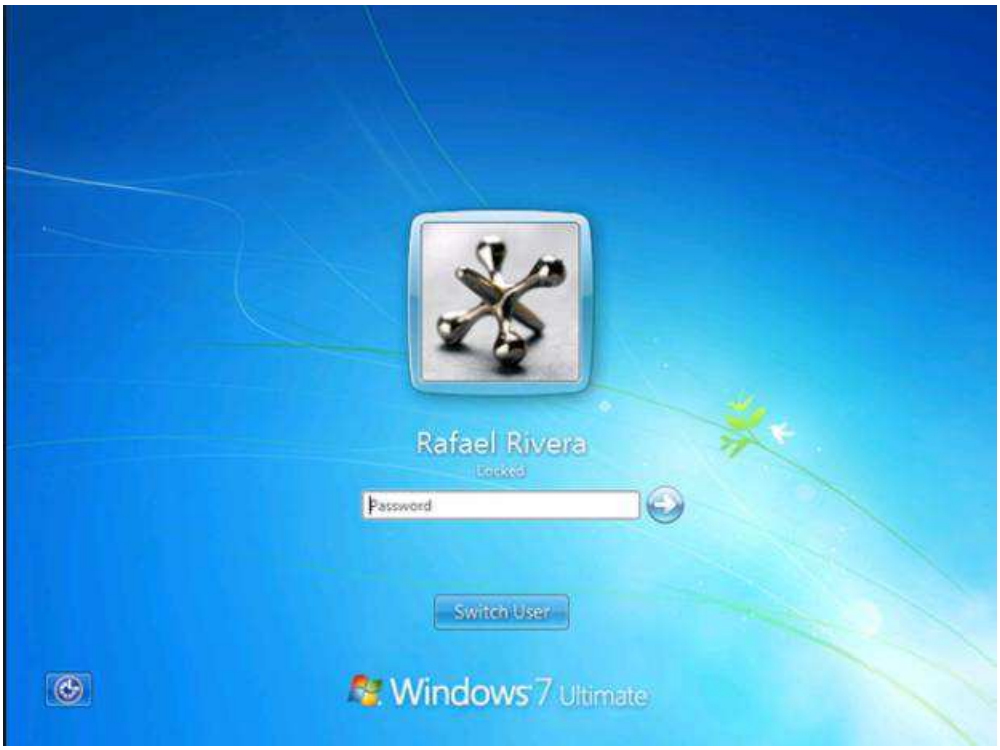
http://windows.microsoft.com/en-us/windows-8/meet

Turn on computer

Windows XP -SIGNON screen

You would click on one of the names (yours) and then type in your password.

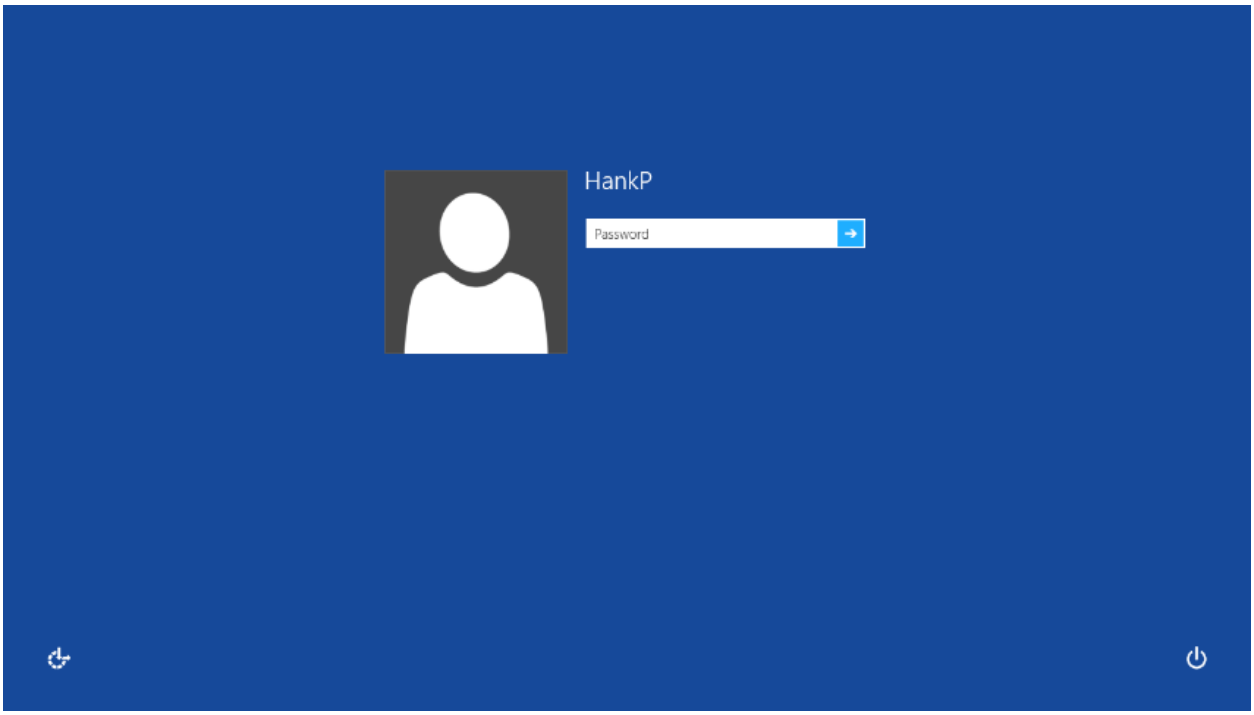
windows 7 ultimate. Key in password and press enter



Windows 8.1

Click on this or Swipe upwards if you have a touch screen

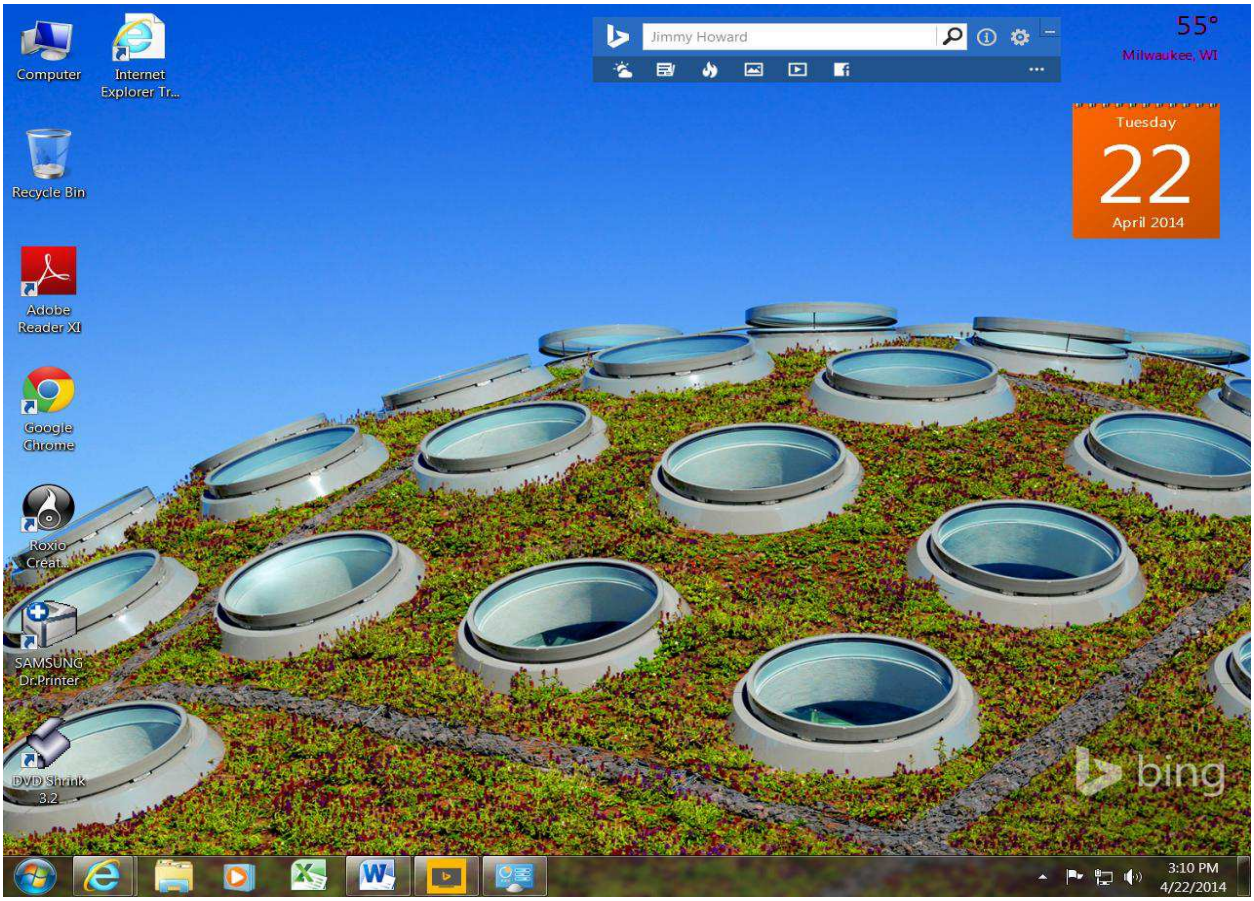
Then you will see:



Type in your password and press enter.

Windows 7 - first screen after logging onto computer

This is called the DESKTOP. Notice the icons on the bottom and icons on the screen and gadgets on the upright right of screen

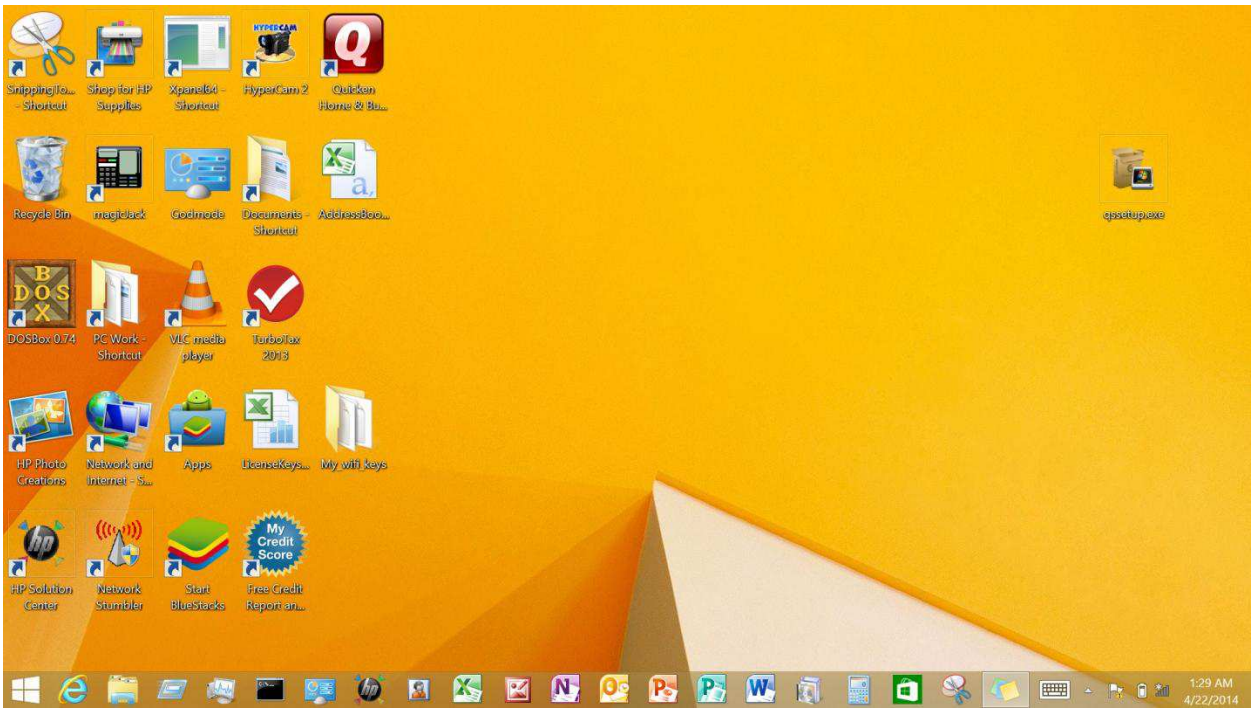


There is a TASK bar with all open programs and any shortcuts for programs on the screen

Windows 8.1 - First Screen after logging onto computer

This is called the START Screen

Click on the DESKTOP tile on this window and you will get the following screen:

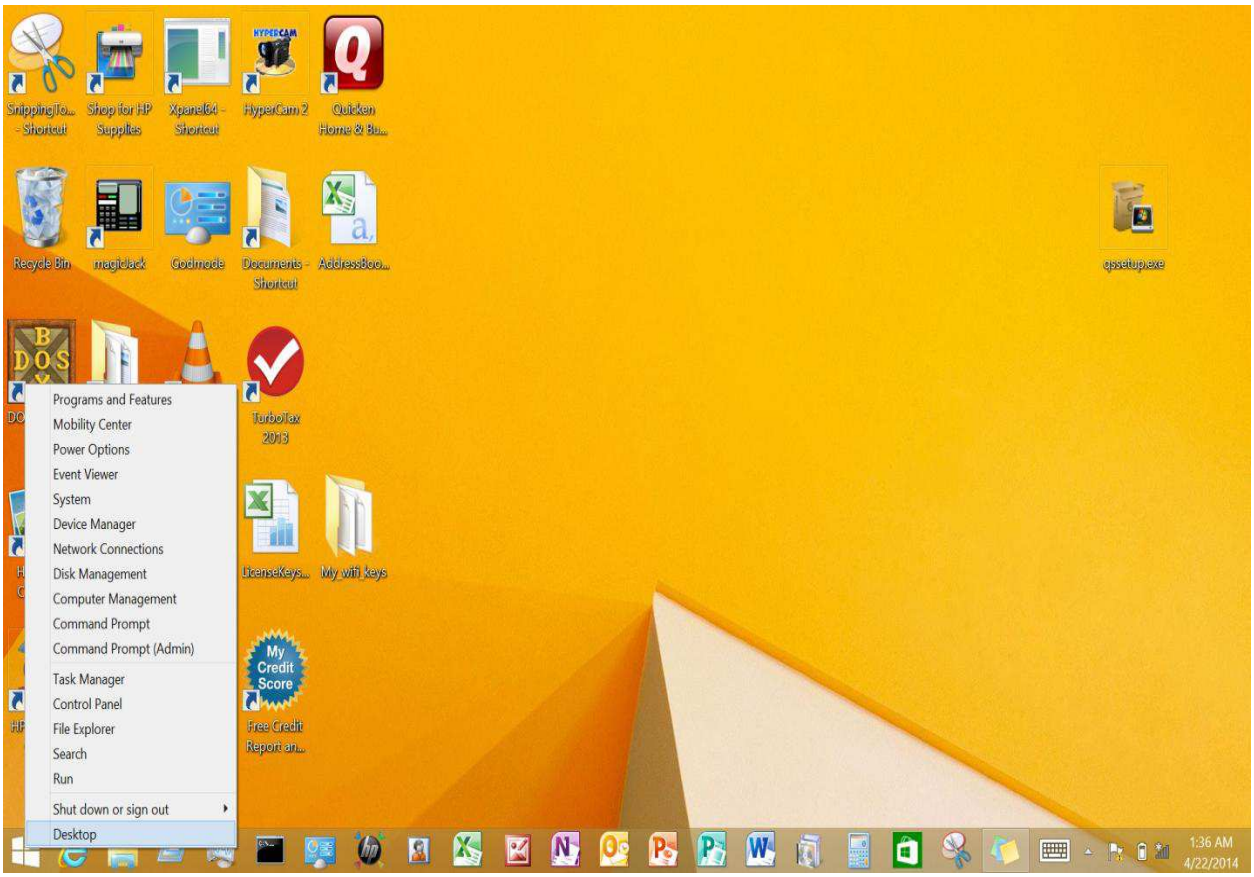


All open and pinned apps appear in the taskbar. And Short cuts appear on the screen.

Previous Windows versions, if you click on the START button (See the BOTTOM Left corner).

You would get a screen as follows:

In Windows 8.1

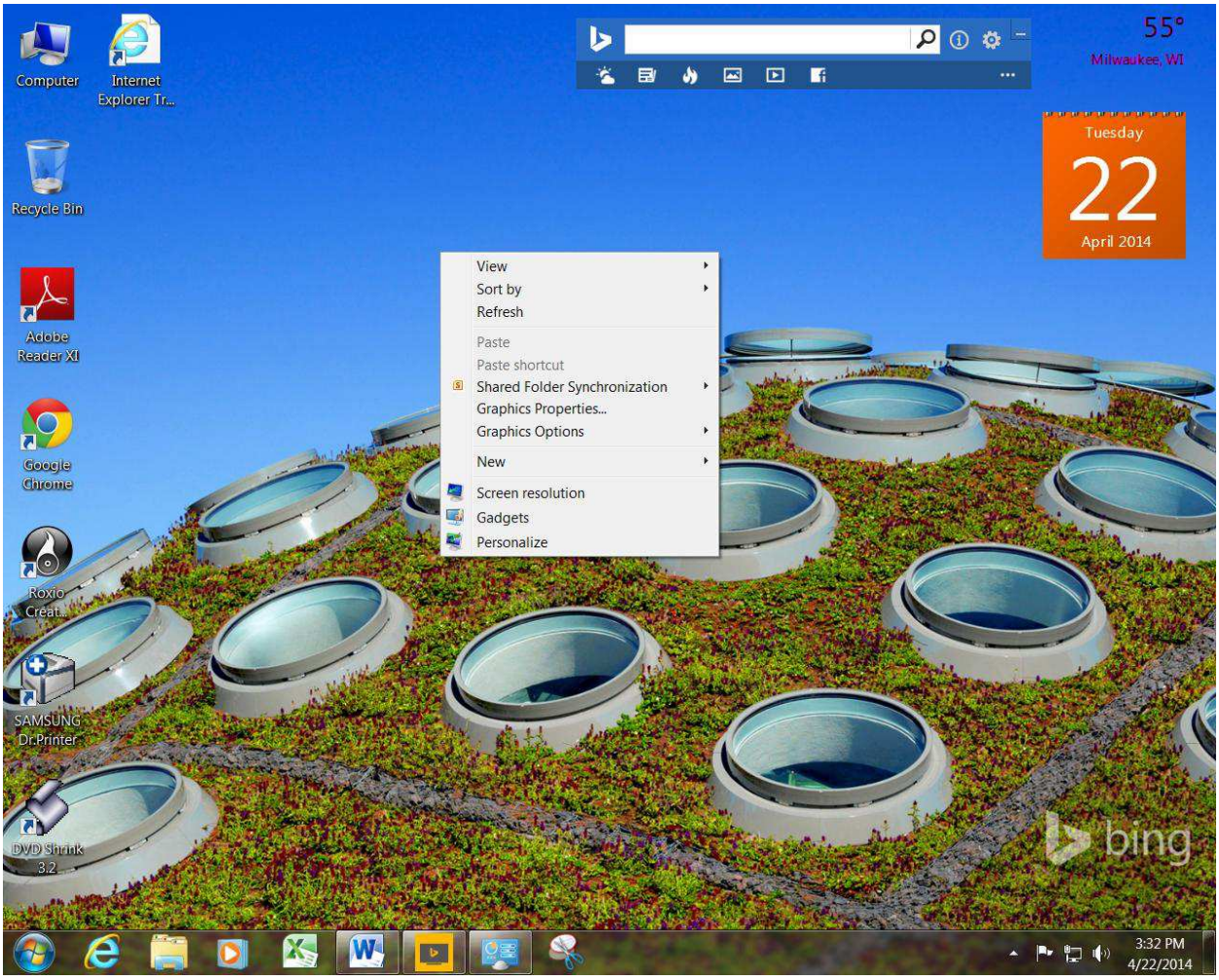


When you're in the desktop, you can right-click the Start button to get to quick settings like Power Options, Task Manager, Control Panel, and Device Manager.

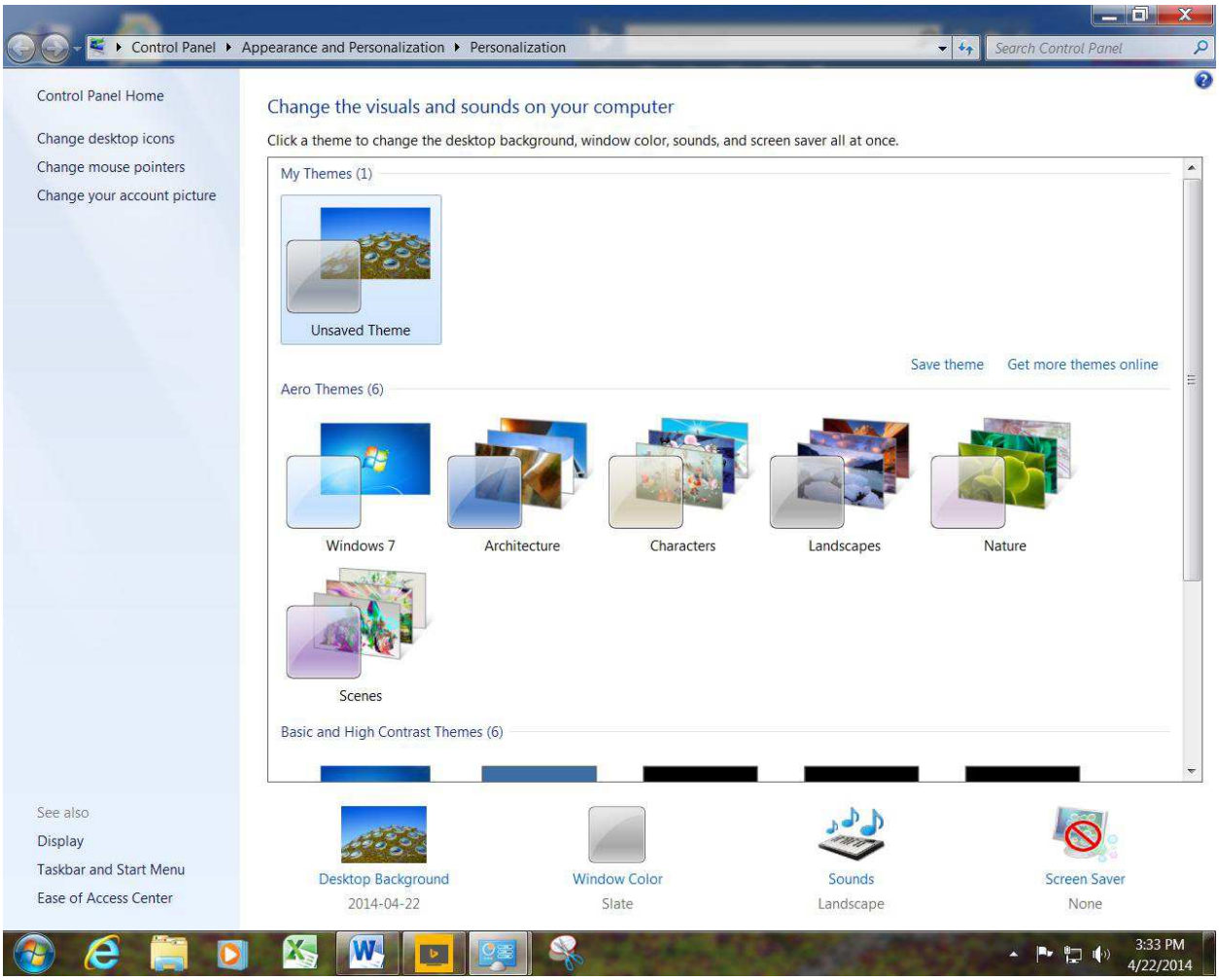
In Windows 7 – Personalize the Desktop

If you Right click the Desktop

You will get the drop down for the desktop. In it you will see you can Personalize it.



If you left click on personalize you will get the following screen

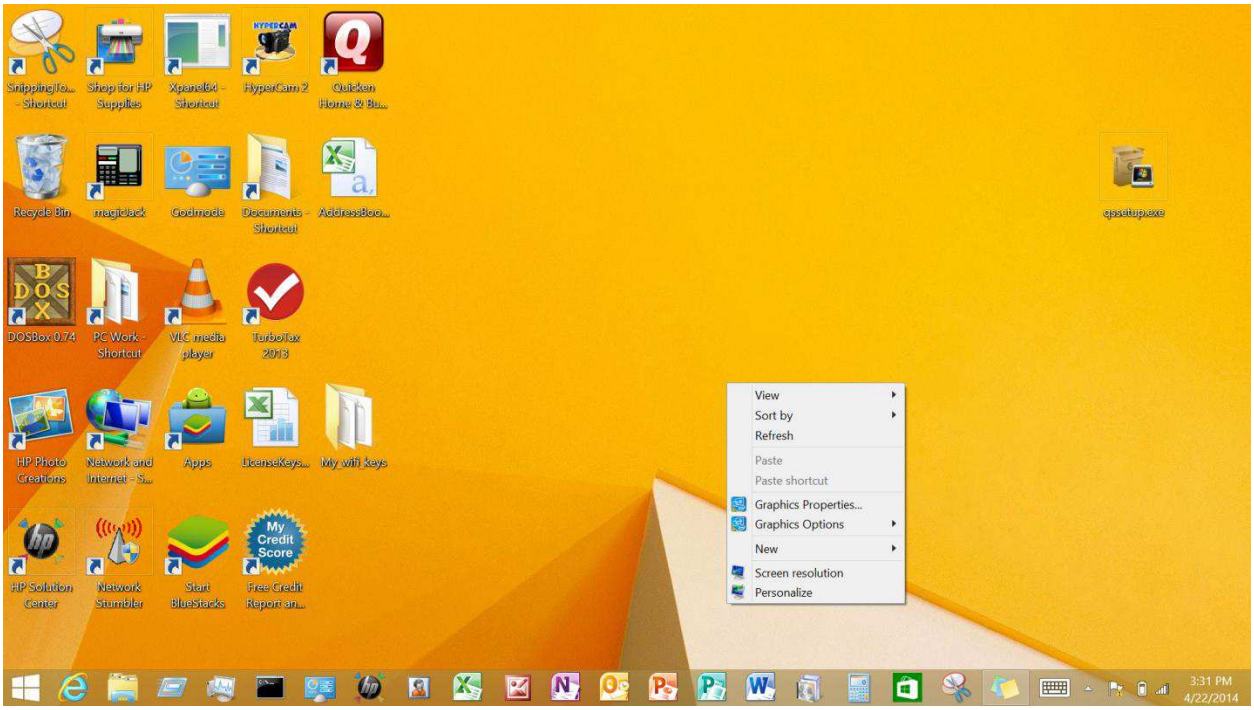

Control Panel ▸ Appearance and Personalization ▸ Personalization
Search Control Panel
Control Panel Home
Change desktop icons
Change mouse pointers
Change your account picture
Change the visuals and sounds on your computer
Click a theme to change the desktop background, window color, sounds, and screen saver all at once.
My Themes (1)
Unsaved Theme
Save theme
Get more themes online
Aero Themes (6)
Windows 7
Architecture
Characters
Landscapes
Nature
Scenes
Basic and High Contrast Themes (6)
See also
Display
Taskbar and Start Menu
Ease of Access Center
Desktop Background
2014-04-22
Window Color
Slate
Sounds
Landscape
Screen Saver
None
3:33 PM
4/22/2014

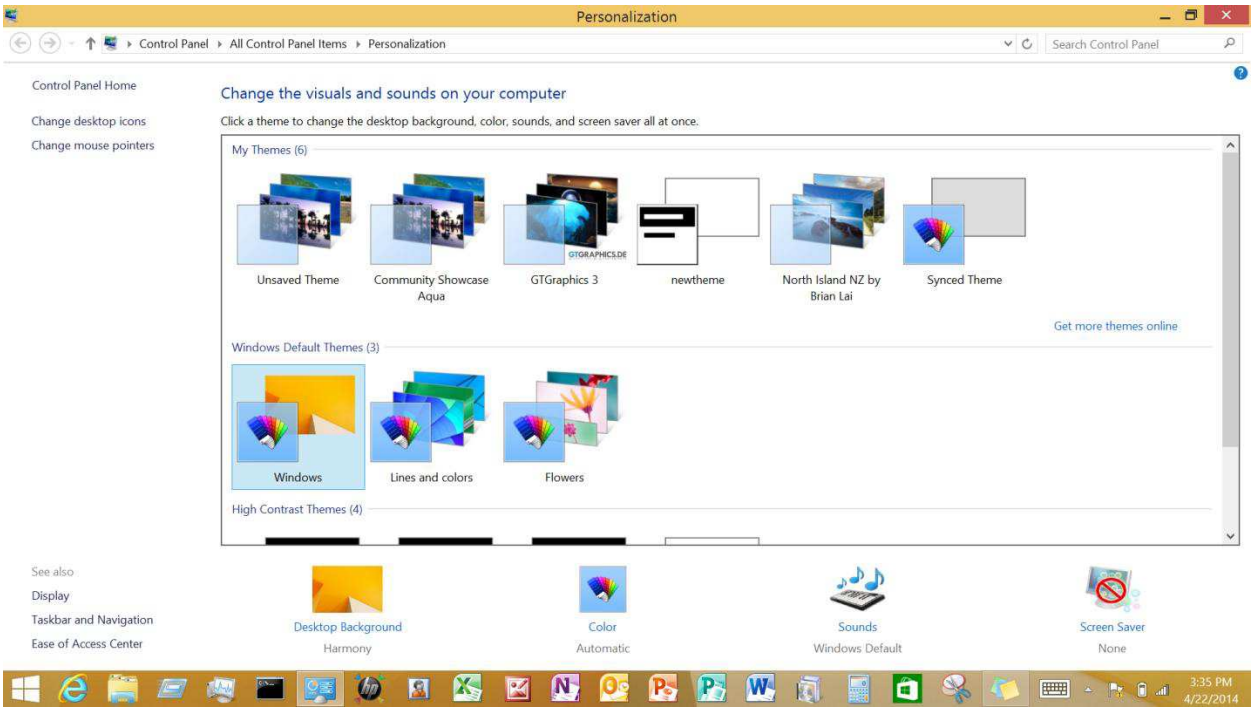
Windows 8.1 - personalize the desktop

You actually can do the exact same things.

Either Right click on the Desktop OR Touch and hold on the Desktop screen

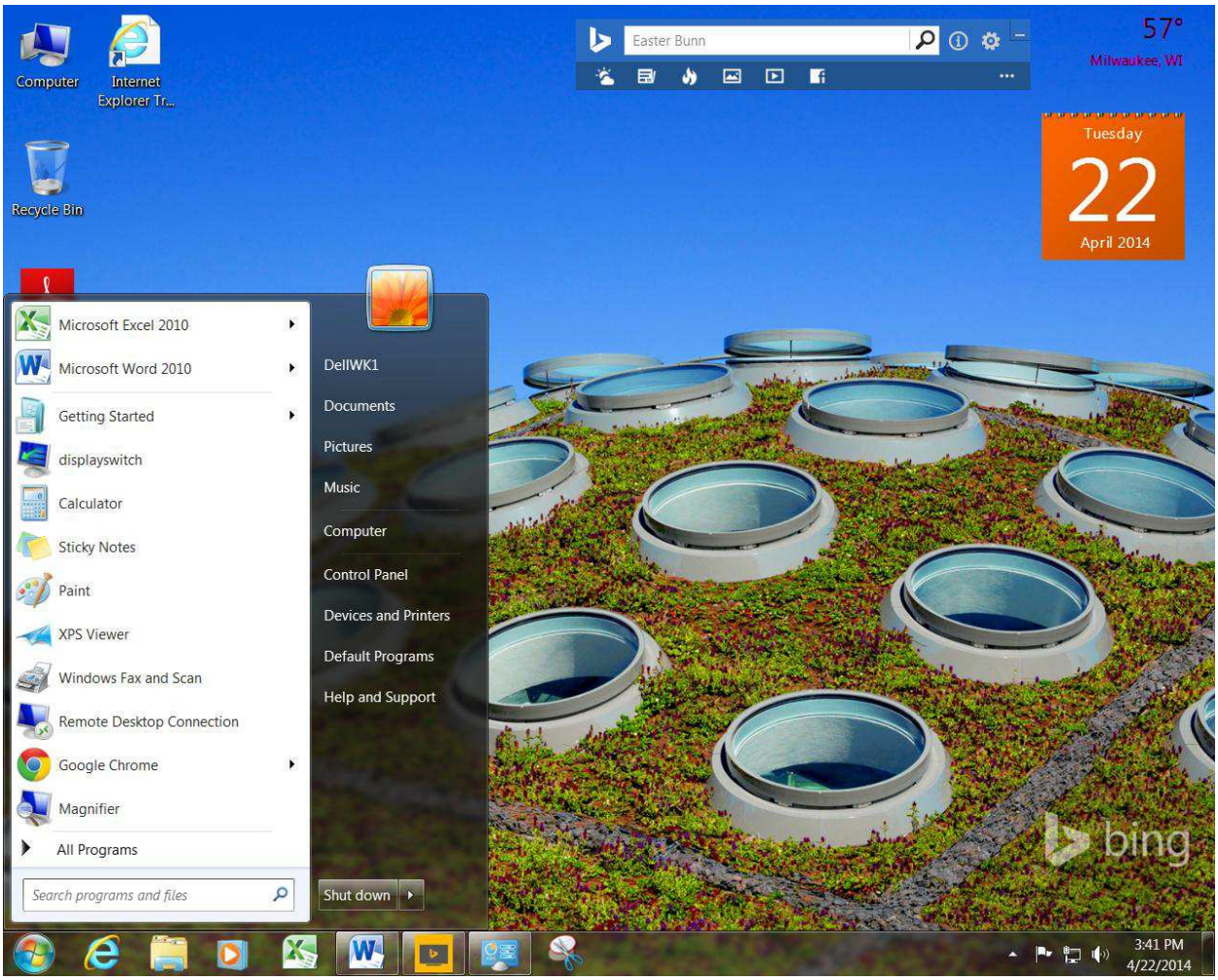
See the following screens




Personalization
Control Panel ▸ All Control Panel Items ▸ Personalization
Search Control Panel
Control Panel Home
Change desktop icons
Change mouse pointers
Change the visuals and sounds on your computer
Click a theme to change the desktop background, color, sounds, and screen saver all at once.
My Themes (6)
Unsaved Theme
Community Showcase Aqua
GTGraphics 3
newtheme
North Island NZ by Brian Lai
Synced Theme
Get more themes online
Windows Default Themes (3)
Windows
Lines and colors
Flowers
High Contrast Themes (4)
See also
Display
Taskbar and Navigation
Ease of Access Center
Desktop Background
Harmony
Color
Automatic
Sounds
Windows Default
Screen Saver
None
3:35 PM
4/22/2014

Previous Windows versions – Short cuts to some programs and All Programs

If you click on the START button (See the BOTTOM Left corner). You will see Some programs.



Then click on All Programs and you would get a screen like this:

You will see a list of ALL programs.

ALSO note the Search icon at the bottom of the screen

With the Search - you can look for programs, text in files, names of files.

In Windows 8.1 - some programs and ALL programs

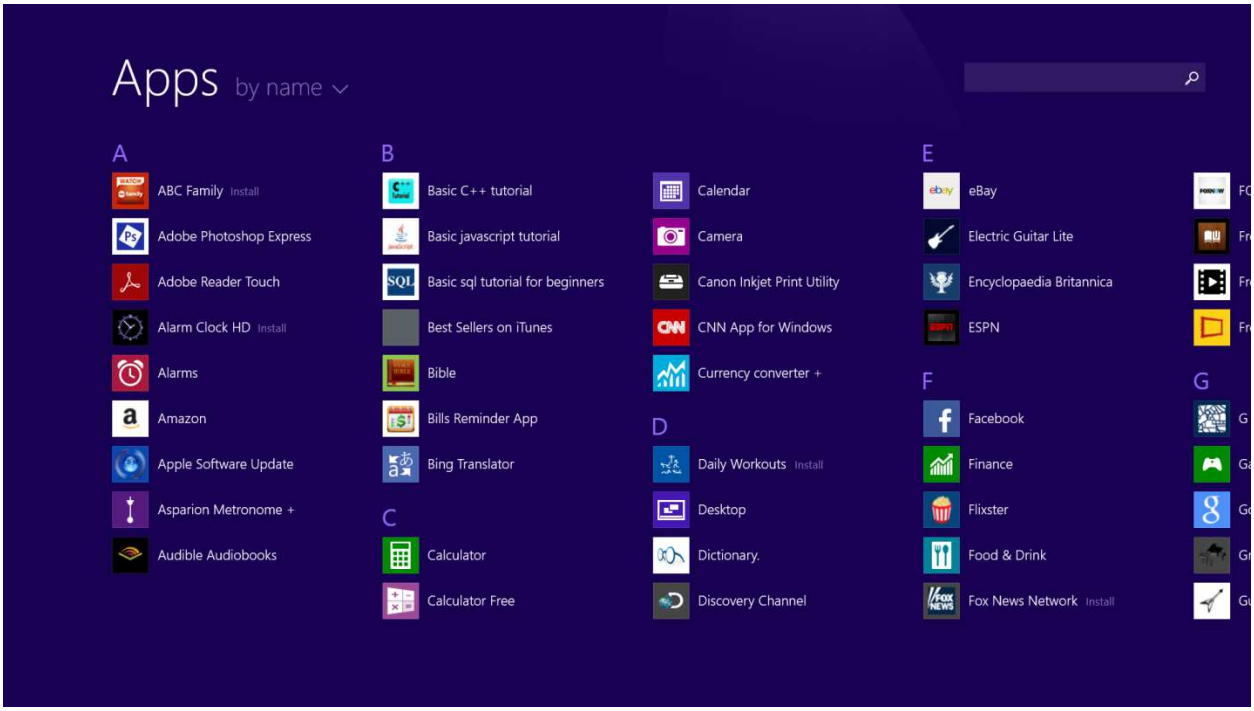
When in the Start Window - you see some programs that have been PINNED to the START screen

These are called PROGRAM TILES - METRO programs

Clicking on a down arrow (not shown here) or using a hand swipe on a touch screen from bottom to top to get at the screen below

You will get the following screen: ALL programs.

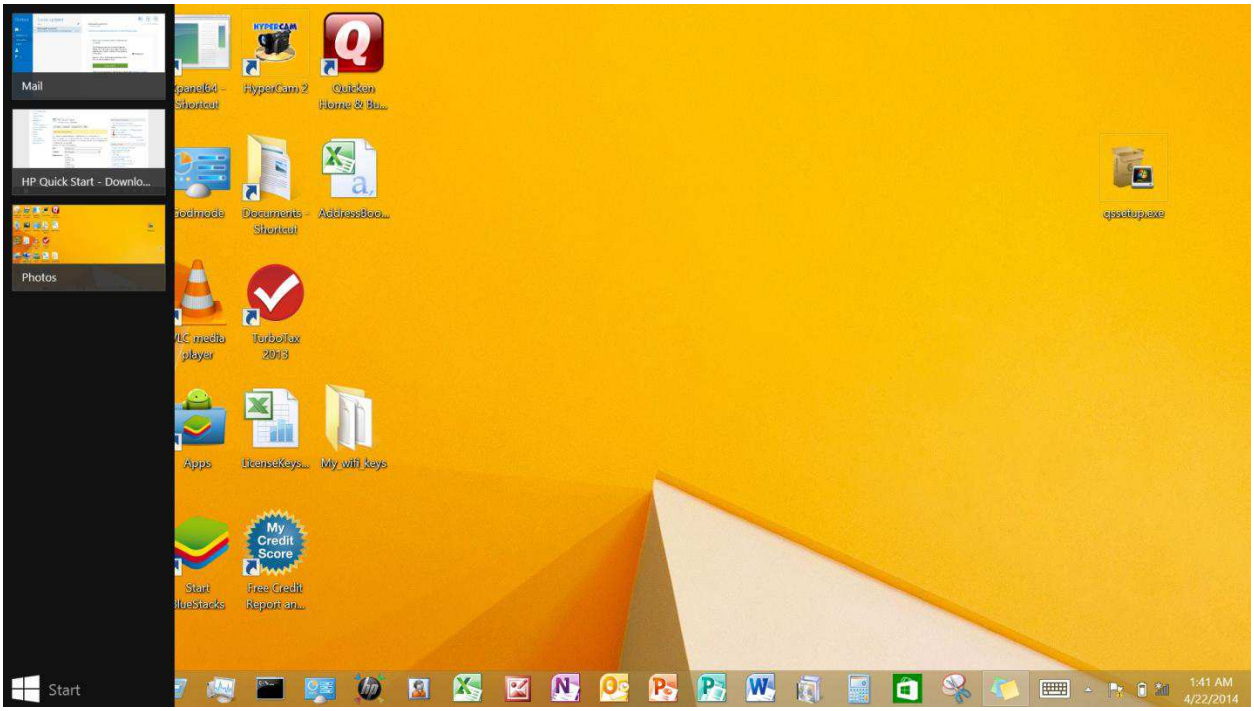
If you do not see the program you are looking for you can use the Search (magnifying glass in right corner) and type in the program, file, text, etc.



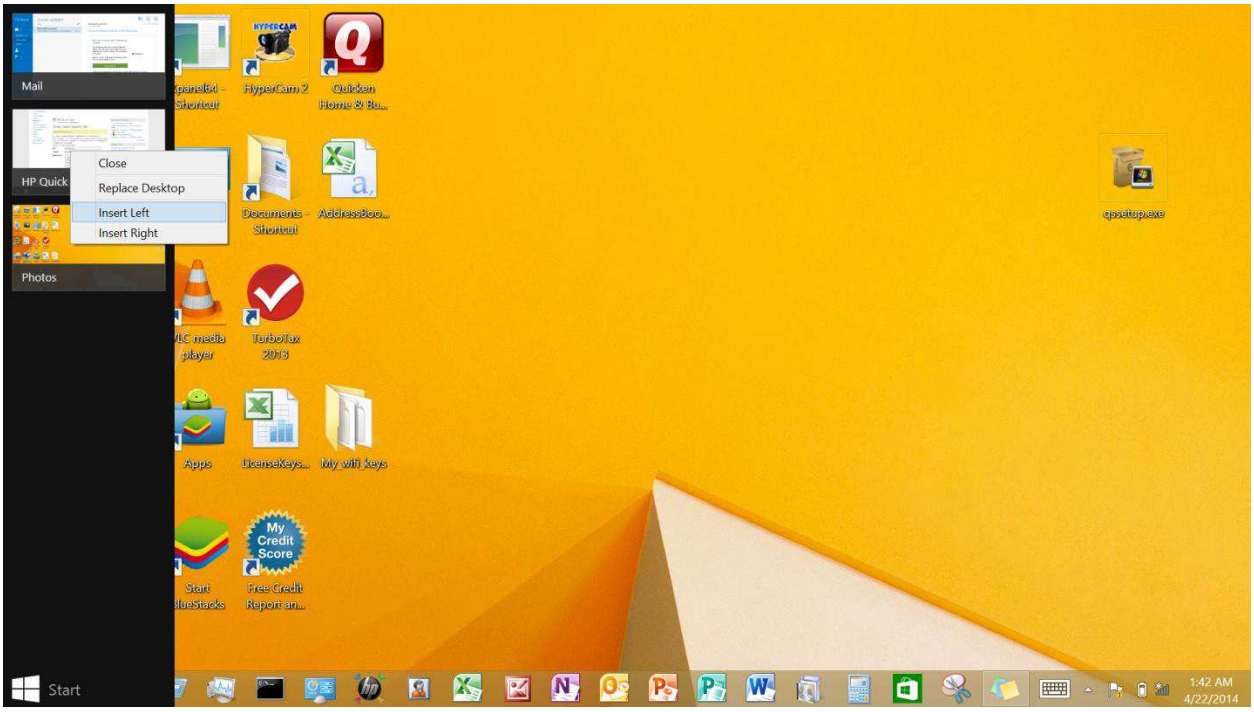
Multiple programs running at the same time.

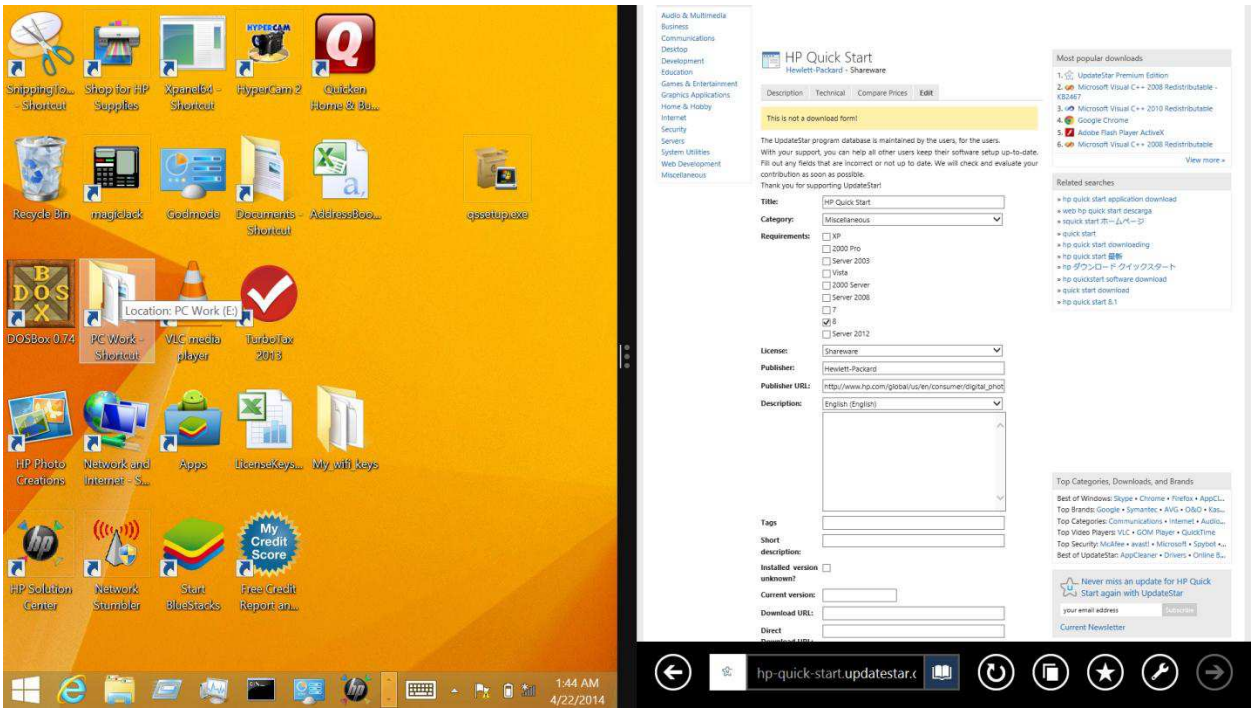
To see these:

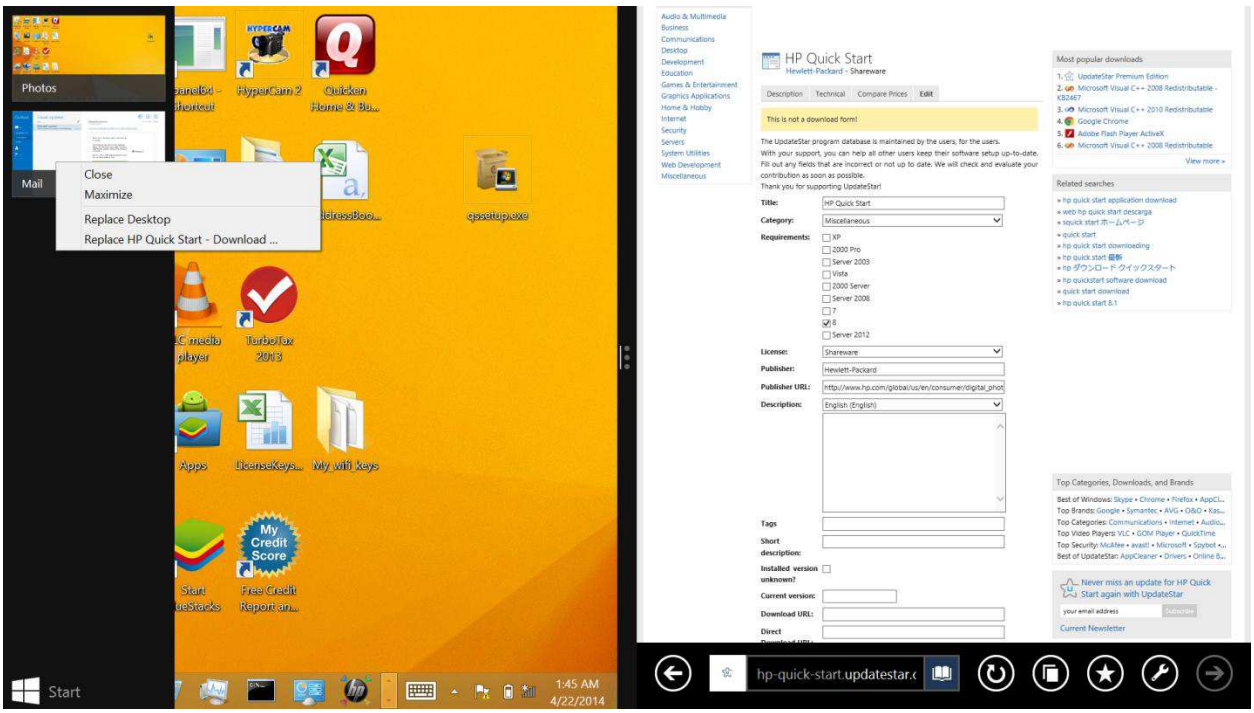
1. With the mouse – put mouse in upper left corner and slide it down along side
2. With a touch screen – touch the left border, side finger toward right then back to left



Put multiple programs on screen at the same time. I am selected the insert left.

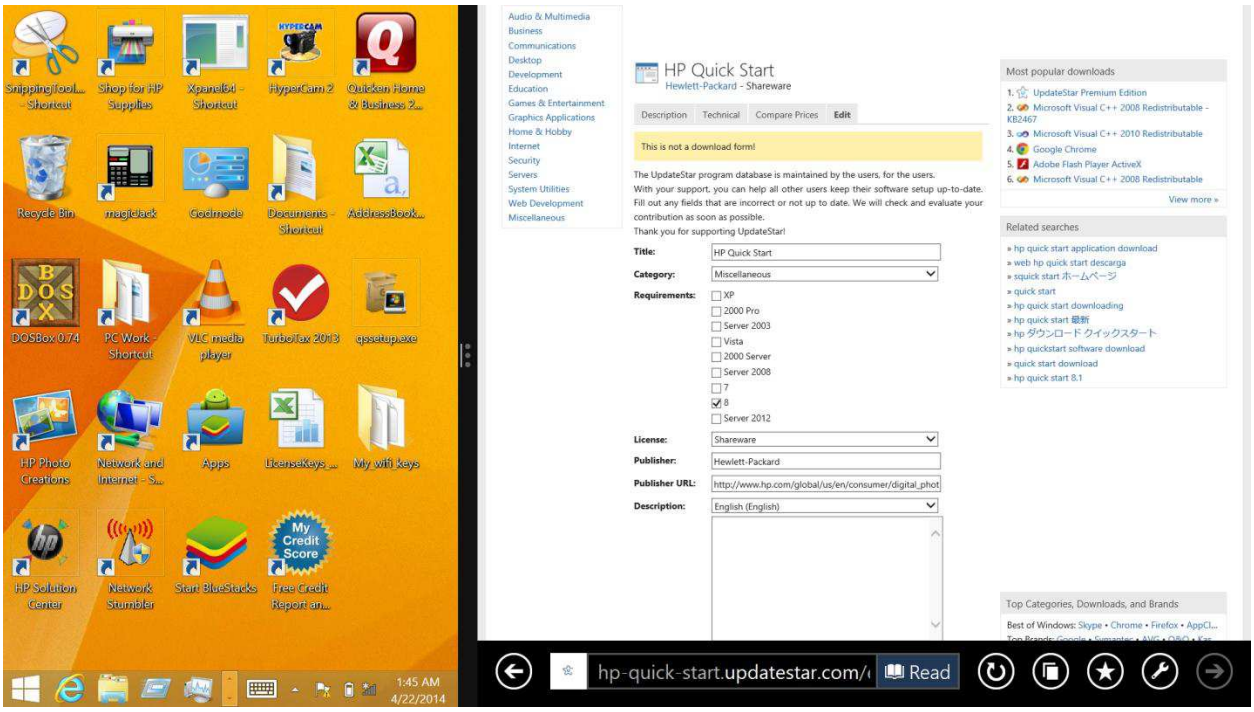






I can choose to change which programs I want to see by repeating the process. See the options above.

And I can change the size of the screen that a program displays.


Snipping Tool... - Shortcut
Shop for HP Supplies
Xpano64 - Shortcut
HyperCam 2
Quicken Home & Business 2...
Recycle Bin
magicJack
Gadmode
Documents - Shortcut
AddressBook...
DOSBox 0.74
PC Work - Shortcut
VLC media player
TurboTax 2013
qssetup.exe
HP Photo Creations
Network and Internet - S...
Apps
LicenseKeys ...
My wifi keys
HP Solution Center
Network Stumbler
Start BlueStacks
Free Credit Report an...
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Development
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Read

Start Screen with the Charms Menu

The CHARMS menu can be displayed from ANY screen. Not just the Start Screen.

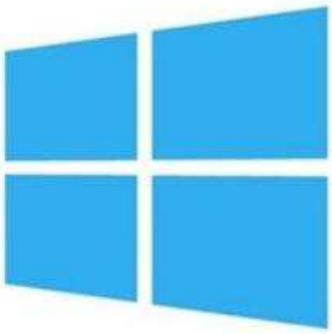
To make this happen.

1. Using the mouse – put mouse in upper Right corner of screen
2. Using a touch screen – touch the right border and slide finger to left.

Windows 8.1

NEW KEY - There is a special Button called the LOGO Key or the START Key

There are a few ways to get back to Start from anywhere on your PC.



This can be found in several places:

1. On the KEYBOARD

Press the Windows logo key on your keyboard.

2. On a Computer screen in the Left corner

Tap or click the Start button in the lower-left corner of the screen.

3. On the physical screen of a touch monitor (see my computer).
4. Start on the CHARMS menu

Open the charms (move mouse to right corner or hand gesture from right screen border on touch screen) and then tap or click **Start**.

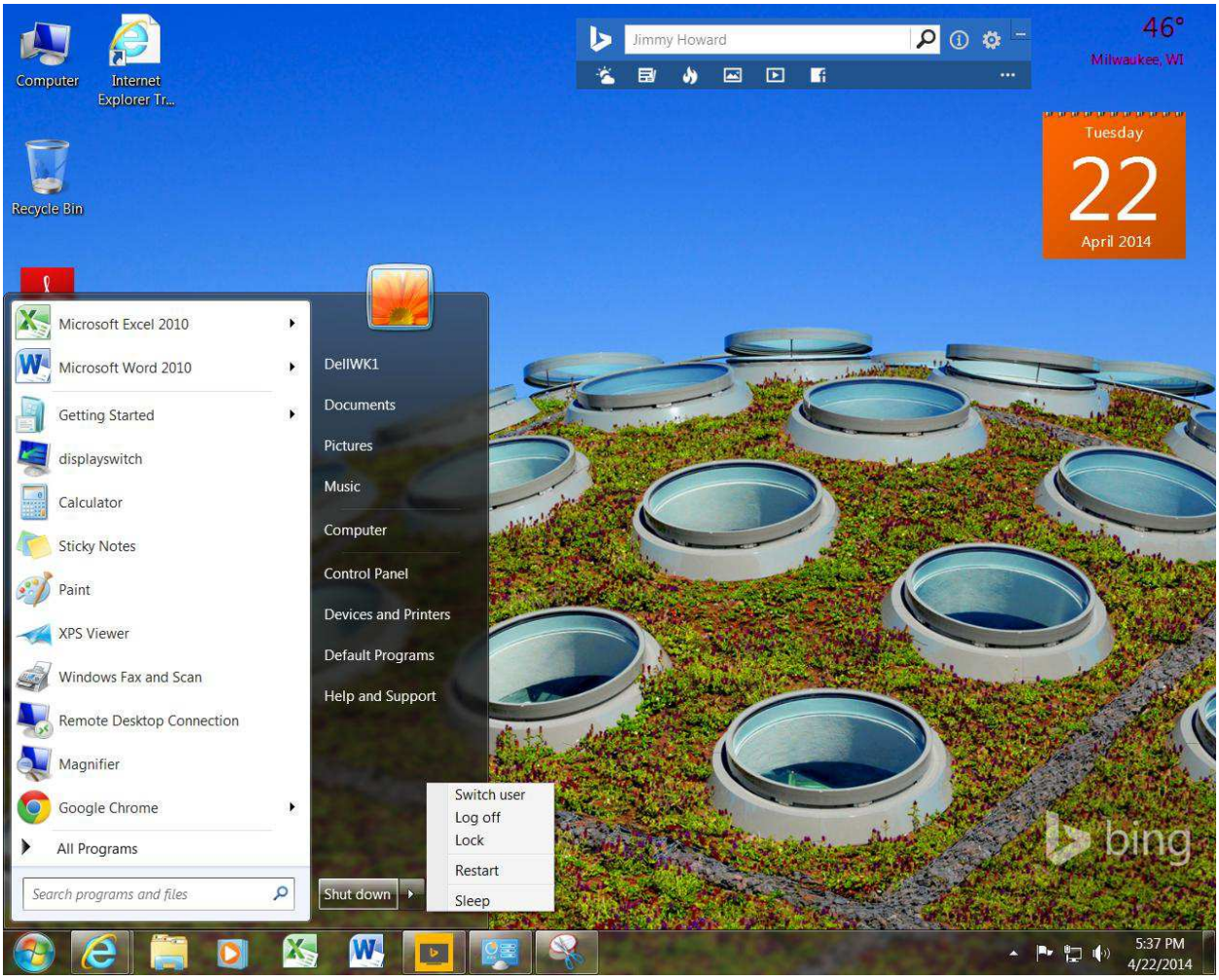
It does the same thing no matter where it is. It will take you to the START screen.

Gesture Commands

task	keyboard	touch
start	click right charms,click start	swipe right to left, touch start
task switcher	start button + tab	swipe from left
close app	click app and drag down	touch app and swipe top down
options for app	right click or window +z	touch bottom swipe up
pinch	cntl +middle mouse button	pinch fingers on screen
	right click to rename groups	
move metro icons	click and drag	touch and drag
search	when on start screen -start typing and search appears	right swipe to get charms touch search and start typing

Turn Off the computer

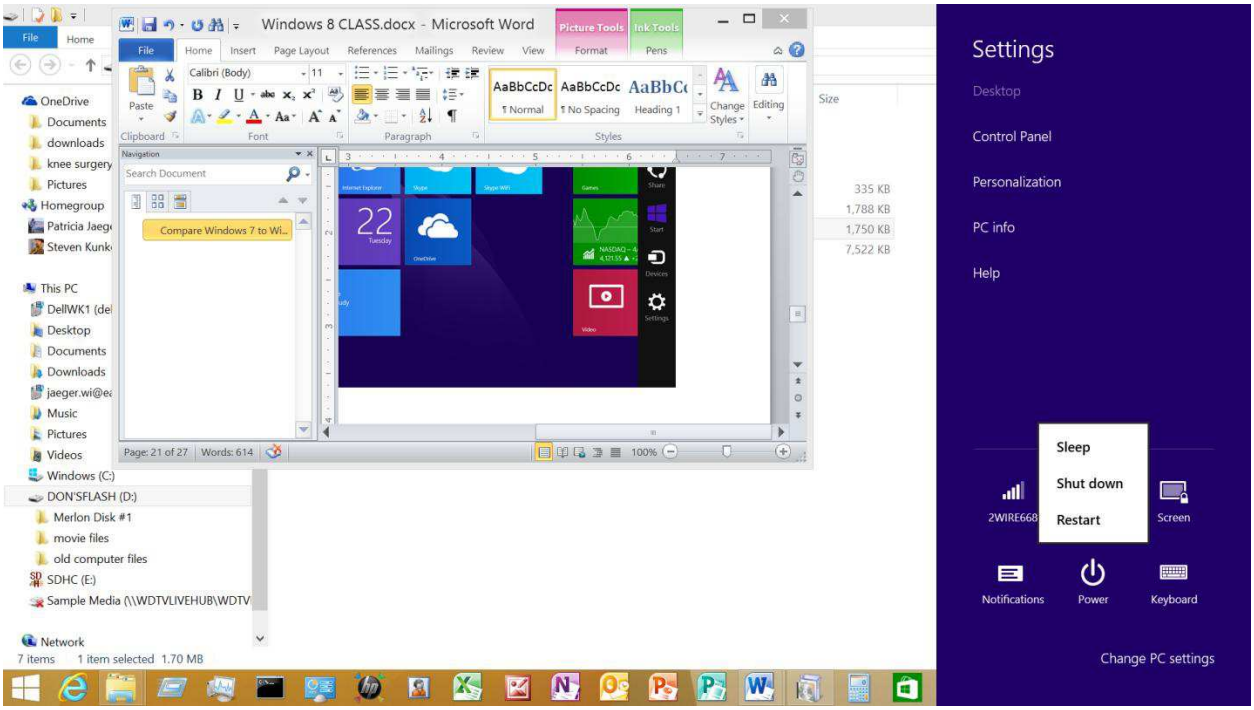
IN Previous Windows



In Windows 8.1

There are several ways:

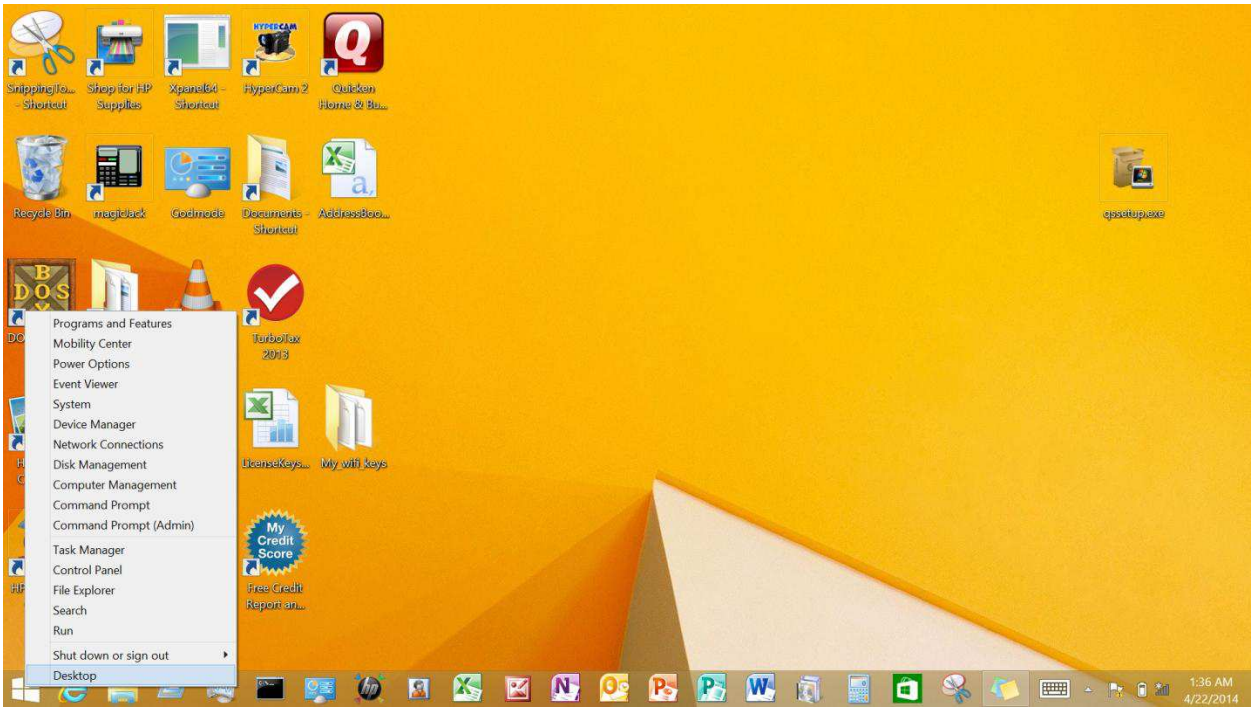
1. From Charms menu

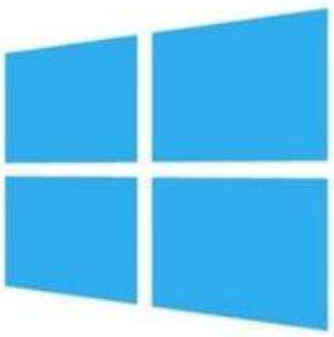


2. From Start

Not only is the **Power button at the top but also the Search buttons ia also on the Start screen**

3. Right click on **Start Logo** – on the Desktop screen





Windows 8 Sites - reference

Show: http://windows.microsoft.com/en-us/windows-8/meet

Show the Clips from:

Site:

http://windows.microsoft.com/en-us/windows-8/start-screen-tutorial

http://windows.microsoft.com/en-us/windows-8/desktop-tutorial

Sites to check out:

http://windows.microsoft.com/en-us/windows-8/mouse-keyboard-whats-new

Tips:

http://www.techradar.com/us/news/software/operating-systems/50-windows-8-tips-tricks-and-secrets-1028220

Start Screen:

http://digitalunite.com/guides/computer-basics/windows-8/how-use-windows-8-start-screen

Live Tiles:

http://windows8.expertreviews.co.uk/advice/10/how-windows-8-start-screen-works

http://windows.microsoft.com/en-us/windows-8/whats-new

http://www.bing.com/videos/search?q=how+to+right+swipe+in+win+8+without+a+touch+screen&qpvt=how+to+right+swipe+in+win+8+without+a+touch+screen&FORM=VDRE#view=detail&mid=056B0E7B324A84F8682A056B0E7B324A84F8682A

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